



Education & Research Foundation

***ADVANCEMENT OF SCHOLARSHIP
AND
RESEARCH***

**Research Grants Program
RULES AND REGULATIONS**

Information and Application Protocol

This grant Research Grant Program (RGP) is funded by the International College of Prosthodontists Education and Research Foundation (ERF) and administered by the International College of Prosthodontists (ICP) to support basic and applied scientific research in the field of prosthodontics.

1.0 GENERAL

- 1.1 The ICP Policy for Advancement of Scholarship is directed at supporting prosthodontic related research through the Research Grant Program (RGP). The research may be basic or applied. The intent of the ICP Policy for Advancement of Scholarship is to promote and nurture publishable research in peer reviewed journals.

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- 1.2 All applicants must be ICP members. The grants are intended for early career prosthodontic researchers (no more than three prior publications and/or be within 5 years of completing a prosthodontic training program). As such, residents/post-graduate students are advised to have support from their supervisors, who also need to be a member of the ICP.
- 1.3 Applicants will be eligible for only one grant in each funding period. Awards are subject to an all-inclusive maximum of \$4000 USD for any application.
- 1.4 Proposals will be considered based on the following:
 - a. Scholarly quality. Merit is also attached to prosthodontic research that will enhance the visibility of the ICP which values high quality research.
 - b. Residents/post-graduate students must have a letter of support from their supervisor who is an ICP member.
 - c. The applicant must have a letter of support from their institution where applicable.
- 1.5 Funds will not be used as an income supplement for faculty members going on leave (study leave, assisted leave, or leave without pay).
- 1.6 The members of the ICP Education and Research Committee constitute the Selection Committee. ICP Board of Councillors receives the recommendations of the Education and Research Committee and will make the final award decisions.

2.0 RESEARCH GRANTS

- 2.1 Funds may be requested for research project support, including research assistance, computer time, printing and copying, secretarial support, etc. Travel will not be included and only funding that is directed at the research project will be considered.

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Projects that support the work of residents/post-graduate students are especially encouraged.

- 2.2 Funds may be requested for start-up, pilot projects, or to permit the completion of a project already substantially underway.
- 2.3 For applications where the approval of an ethics review committee or other such committees needs to be sought (e.g., research involving human or animal subjects or research with considerable environmental impact), documentation showing approval from the applicant's institution is required before funds will be released from the ICP (e.g., Human Ethics Research Board). A person can apply for a research grant with an ethics application pending and the funds will be released upon approval.
- 2.4 The following projects are not eligible for funding:
 - 2.4.1 Any project relating to work that is deemed by the Education and Research Committee as done primarily with a commercial as opposed to a scholarly or creative objective,
 - 2.4.2 any project funded by a contracting agency (e.g., government, city, private business) that is deemed by the Education and Research Committee as done primarily with a commercial as opposed to a scholarly or creative objective.
- 2.5 Funds may be allocated specifically for the purchase of equipment/materials required for a research project. A request for funding to purchase or lease equipment/materials must be specifically justified by the applicant's research program.
- 2.6 Equipment or materials (including software, books, CD ROMs) purchased through the ICP RGP remain the property of the home institution (University) of the Investigator.
- 2.7 All equipment requests must be supported by a vendor quotation of cost.

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3.0 PROCEDURES FOR APPLICATION

- 3.1 Applicants should submit proposals on the prescribed application form found on the ICP Website. www.icp-org.com
- a. Respond to all items on the application form.
 - b. Attach a brief proposal describing the research to be undertaken. Research proposals should include sufficient detail for the scientific merit to be evaluated, as well as justification of the roles and qualifications of proposed research assistants, and justification of all budget items in the context of the research. Award decisions are based on information about the proposed research project that address justification of research, research objectives, applicant familiarity with the relevant literature, relevance of project for the ICP.
 - c. The discussion of the project must not exceed 5 pages and must include:
 1. Objective of the study
 2. Summary of the research project
 3. Review of literature
 4. Materials and methods
 5. Experimental design/statistical analysis
 6. Expected outcomes
 7. Relevance of findings
- 3.2 The form with attachments is then forwarded to the Chairman of the Education and Research Committee.
- 3.3 Deadline for application is March 1, 2018
No late applications will be accepted. The awards will be announced in May following the ICP Biennial Meeting.

4.0 SUBSEQUENT REQUIREMENTS and PUBLICATIONS

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- 4.1 Award recipients must submit a final report on outcomes from the project within two years. Abstract or journal submission is sufficient.
- 4.2 Award recipients are requested to acknowledge the ICP support in any presentations, research thesis and journal publications that emanate from the work supported.
- 4.3 Award recipients are requested to advise the Education and Research Committee of the ICP of any publications related to the research support. The award recipient is asked to supply the Research and Education Committee with a copy of any publication related to the RGP support.
- 4.4 Award recipients are encouraged to present their research results at the ICP Biennial Meeting. Those recipients who submit a final report and who present at the ICP Biennial Meeting will be eligible for a further \$1000USD travel stipend.